

TIMELINE FOR SUBMISSION OF CLAIMS

Sub-Working Group on [Self Sustainability]

LIST OF ISSUE PAPER(S)

Secretariat IP # 47 Timeline for Submission of Claims

FOCAL POINTS

AUSTRIA

SUMMARY OF PROPOSAL

In many instances, the LOA claims, the claims for initial provisioning, the claims for hostile action or force abandonment are submitted for reimbursement after a significant lapse of time, which results in difficulties in appropriation of funds and, also, increases administrative efforts for both the UN as well as the T/PCCs. Therefore, it is recommended to introduce a time limit for submission of these claims.

LOA Claims - A letter of assist is a legally binding contractual document between the United Nations and a Government. It provides the appropriate authority for the procurement of services on behalf of the United Nations. It also specifies how reimbursement will be made. Presentation of a claim by the Government, supported by invoices is required for processing the LOA claims.

In many instances, the claims are submitted for reimbursement after a significant lapse of time, which results in difficulties in appropriation of funds and, also, increases administrative efforts for both the UN as well as the T/PCCs. Therefore, it is recommended to introduce a time limit for submission of claims supported by letters of assist.

Initial Provisioning - is a logistics support arrangement whereby the troop/police contributor provides rations, water, petrol, oil and lubricants to a unit on a reimbursable basis. Reimbursements are made to troop/police contributors upon submission of a claim supported by invoices and/or other appropriate supporting documentation. These consumables should be declared and inspected and invoices and/or other appropriate supporting documentation attached to the arrival verification report. Normally, initial provisioning for contingents or units is required only for their initial deployment, and for a limited period (30–60 days), until the United Nations can provide these consumables. The requirement for initial provision of water, rations and fuel will be specified in guidelines for troop-contributing countries, and the United Nations provisioning scales for the commodities required will be provided to troop/police contributors before deployment.

☐ **Still Under Discussion**

☐ **Agreed by the sub-working group**

☒ **AGREED BY WORKING GROUP ON 23/01/2026 AT 10:34 AM**

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In many instances, the claims are submitted for reimbursement after a significant lapse of time, which results in difficulties in appropriation of funds and, also, increases administrative efforts for both the UN as well as the T/PCCs. Therefore, it is recommended to introduce a time limit for submission of claims for initial provisioning.

Loss or damage in transit – loss or damage incurred during transportation is reimbursable only when significant damage occurs to contingent-owned equipment during transportation arranged by the United Nations. Significant damage is defined as damage in which the repairs amount to 10 per cent or more of the generic fair market value of the item of equipment.

Hostile Action or Force Abandonment - For major equipment lost or damaged as a result of a single hostile action or forced abandonment, the United Nations will assume liability for each item of major equipment whose individual generic fair market value equals or exceeds \$80,000 or for major equipment lost or damaged when the collective generic fair market value of such equipment equals or exceeds \$250,000 for a series of hostile actions within one United Nations budget year. The value of the loss or damage is determined using the generic fair market value. The reimbursement is made at that rate, less the equipment usage charge, i.e. the cumulative dry lease paid to date, and any other payments associated with the environmental and logistics and road conditions mission factors made by the United Nations for that equipment.

In many instances, the claims are submitted for reimbursement after a significant lapse of time, which results in difficulties in appropriation of funds and, also, increases administrative efforts for both the UN as well as the T/PCCs. Therefore, it is recommended to introduce a time limit for submission of claims for hostile action or force abandonment.

Painting and repainting - Reimbursement for repainting will be based on major equipment departing the mission in accordance with the departure verification reports. In order to provide assurance that the equipment will be properly repainted and all United Nations markings will be duly removed, a troop/police contributor will deliver an official certification to the United Nations through its permanent mission confirming the equipment has been repainted and the UN markings have been removed.

In many instances, the claims are submitted for reimbursement after a significant lapse of time, which results in difficulties in appropriation of funds and, also, increases administrative efforts for both the UN as well as the T/PCCs. Therefore, it is recommended to introduce a time limit for submission of certification of repainting.

PROPOSED TEXT FOR 2026 COE WG REPORT

The working group agreed on the inclusion of a 12-month time limit for submitting claims related to LOAs, initial provisioning of consumables, loss or damage in transit, hostile action or force abandonment, and repainting certifications. The claim will be processed as soon as possible after receiving full documentation.

PROPOSED TEXT FOR 2026 COE MANUAL

☐ Still Under Discussion

☐ Agreed by the sub-working group

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Add a new paragraph 7 to Chapter 4, Annex¹, Letter of Assist, page 151/281 of the COE Manual, add the text in bold.

Submission of claim

7. In order to be processed, the letters of assist claims for reimbursement shall be submitted as soon as possible but not later than 12 months after the services were incurred. After that period, the right to claim reimbursement of services under letter of assist shall expire. The claim will be processed as soon as possible after receiving full documentation.

The addition of the text, in bold, is proposed to para 19, Chapter 2, Annex A, Initial Provisioning, p. 14/281.

19. Initial provisioning: A logistics support arrangement whereby the troop/police contributor provides rations, water, petrol, oil and lubricants to a unit on a reimbursable basis. Reimbursement will be made to troop/police contributors upon submission of a claim supported by invoices and/or other appropriate supporting documentation. Normally, initial provisioning for contingents or units is required only for their initial deployment, and for a limited period (30–60 days), until the United Nations is able to provide these consumables. The requirement for initial provision of water, rations and fuel will be specified in guidelines for troop-contributing countries, and the United Nations provisioning scales for the commodities required will be provided to troop/police contributors before deployment.⁶ **In order to be processed for reimbursement, the claims for initial provisioning shall be submitted as soon as possible but not later than 12 months after the date United Nations assumed responsibility for providing 'consumables. After that period, the right to claim reimbursement for initial provisioning shall expire. The claim will be processed as soon as possible after receiving full documentation.**

The addition of the text, in bold, is proposed to para 5, Chapter 6, Section II, Loss, damage or injury in transit, p. 157/281.

5. Loss or damage incurred during transportation is reimbursable only when significant damage occurs to contingent-owned equipment during transportation arranged by the United Nations. Significant damage is defined as damage in which the repairs amount to 10 per cent or more of the generic fair market value of the item of equipment.⁶ **In order to be processed for reimbursement, the claims for loss, damage in transit shall be submitted as soon as possible but not later than 12 months after the incident has occurred. After that period, the right to claim reimbursement shall expire. The claim will be processed as soon as possible after receiving full documentation.**

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The addition of the text, in bold, is proposed to para 13, Chapter 6, Section IV, Hostile action or force abandonment, p. 159/281.

13. Reimbursement will be processed only after the troop/police contributor undertakes to replace or repair the equipment.¹² **In order to be processed for reimbursement, the claims for hostile action or force abandonment shall be submitted as soon as possible but not later than 12 months after the hostile action or force abandonment incident has occurred. After that period, the right to claim reimbursement shall expire. The claim will be processed as soon as possible after receiving full documentation.**

The addition of the text, in bold, is proposed to para 4, Chapter 3, annex A, appendix 4, painting and repainting, p. 49/281

4. Reimbursement for repainting will be based on major equipment departing the mission in accordance with the departure verification reports. In order to provide assurance that the equipment will be properly repainted and all United Nations markings will be duly removed, a troop/police contributor will deliver an official certification to the United Nations through its permanent mission indicating that it will not use the repatriated equipment in any activity before all United Nations markings are removed. The United Nations will reimburse troop/police contributors for repainting after receiving the certification; no claim is necessary. **In order to be processed for reimbursement, the certification of repainting shall be submitted as soon as possible but not later than 12 months after the equipment has arrived at the T/PCC. After that period, the right to claim reimbursement shall expire. The claim will be processed as soon as possible after receiving full documentation.**

The reimbursement rates for repainting are contained in chapter 8, annex A.⁴

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